

## June 2010 Newsletter

**Attention!** If you are not the only JOBPOWER user in your office, print a copy of this newsletter and pass it around. Tell the owners of your company about the HIRE Act. They may be able to save money on payroll taxes. ❖

### The HIRE Act can save your company money on Payroll Taxes!

President Obama signed the 'Hiring Incentives to Restore Employment (HIRE) Act' on March 18, 2010. The HIRE Act includes tax benefits for businesses that hire unemployed workers. For example: If you hire 2 new employees that are 'qualified' and pay them a total of \$70,000 this year, you can save \$4,340 plus possibly a \$1,000 tax credit for each 'qualified' employee. The new tax incentives are:

- Payroll tax exemption of the employer's share of Social Security taxes on wages paid to these workers after March 18, 2010. The company will save the 6.2% portion of the Social Security tax normally paid by the employer. This savings is effective for payrolls paid after March 18<sup>th</sup> thru the end of December 2010.
- Employer tax credit of up to \$1,000 per worker if the qualified employee is retained for at least a year.

The new employees must meet these criteria in order to qualify for the business tax credits.

- Hired between Feb 3, 2010 & Jan 1, 2011.
- Newly-hired employee was unemployed during the 60 days prior to starting work, or worked fewer than 40 hours for someone else during the 60 day period.
- The new employee cannot be a relative or family member.

There is a form W-11 for the employee to fill out certifying the newly hired employee is qualified. The information listed in this newsletter shows some of the requirements for qualified employees. We recommend you contact your CPA and read the complete information on the HIRE Act at the IRS Website [www.IRS.gov](http://www.IRS.gov). Enter 'HIRE Act' to search for the topics available. ❖

### 941 Summary Compliance



There are new fields on the 941 so that you may take the credit for the employer's Social Security that was paid for 'qualified' employees in the first and second quarters of 2010. This will only apply if you have hired new employees that are 'qualified' under the HIRE Act.

Version 6.805 of JOBPOWER has been updated to comply with the new reporting requirements for the 941 Summary.

If you have employees that qualify under the HIRE Act and need the update, please note that on the Response Form at the end of this document and send it to us so we may get the update out to you soon. ❖

**Microsoft**  
CERTIFIED  
Partner

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## Version 6.90x – Coming soon

**HIRE Act** - This version will include additional changes necessary for the HIRE Act. They are printing the HIRE Wages on the W2 in box 12 with code CC, HIRE wages reporting on the W3 and changes to disable HIRE Act information for the year 2011.

### W2s for multiple states

Another change in this version will be for customers that must submit W2s to multiple states. When printing the state copies, you will be able to specify the state and get a total for each state.

### Roth 401K

Will give you the ability to include a Roth 401K withholding on the retirement report.

### MasterFormat CSI 2010

The CSI (Construction Specifications Institute) has published an update to the MasterFormat. Updated CSI Category Codes based on the MasterFormat2010 will be available in Versions 6.9xx. The primary changes are:

- A new division, Division 46 – Water and Wastewater Equipment
- Revisions to Division 44 – Pollution and Waste Control Equipment
- Changes to Division 03 – new specifications

### Certified Payroll

The U.S. Department of Labor (DOL) revised the reporting requirements for the Davis Bacon Act on February 6, 2009. The change was to not include the employee SSN and the employee address. These changes were to prevent identify theft. We have had requests from customers that tell us some states/localities are still requiring the employee address on the certified payroll reports.

In Version 6.900 you will now have the ability to once again include the address of the employee on the certified payroll report. The link below discusses the rule by the U.S. Department of Labor.

[http://newsletters.agc.org/hr\\_labor/2009/02/06/dol-reduces-information-required-on-davis-bacon-certified-payroll-records/](http://newsletters.agc.org/hr_labor/2009/02/06/dol-reduces-information-required-on-davis-bacon-certified-payroll-records/)

If you are a support subscriber and need any of these new features, please indicate that on the Response Form and we will get the update sent to you. ❖

## Version 7.00x

Version 7 has been shipped and installed at several beta sites. You can find information on Version 7 at [www.jobpower.com/new\\_construction.htm](http://www.jobpower.com/new_construction.htm).

We are still looking for additional beta sites – if you are interested in being a beta site, complete the Response Form at the end of this newsletter, and return it to us. We will send you additional information.

To be considered for being a beta site, you must be on subscription support, and you will need to install the update soon after you receive it. We also ask that you be willing to send us your data if necessary. In return, you will receive a discount on your Subscription Support for next year and you get to use the new features sooner!

Version 7 includes a new look, over 30 new features, and many enhancements. The most obvious is a new menu system! There are new maintenance programs for customers, jobs, prospects, and the item file. Dashboards, quotes, automated T & M billing based on job costs posted, tracking of prospects, call tracking for customers and prospects are some of the other new options. The ability to turn quotes into invoices without duplicate entry and much, much more! All new features in 6.900 will also be included.

### Version 7 System Requirements

Minimum system requirements for JOBPOWER Ver 7.

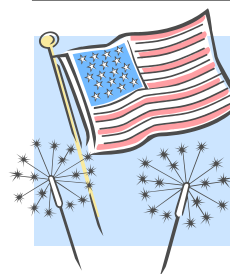
**O/S:** XP Service Pack 3, Vista, Windows 7, Server 2003, Small Business Server 2003, Server 2008, or Small Business Server 2008

**Memory:** Recommended 2 GB memory (min. 512 MB)

**Monitor:** Size - recommended 17" or 19" monitor;  
Resolution - 1280 x 720 or higher (1024 x 768 min.)

**Disk Space:** 3 GB hard disk for JOBPOWER and database. If you have multiple companies, add 400 MB for each additional company.

**CD or DVD Drive:** CD-RW/DVD-RW recommended for backups ❖



**We will be closed on Monday  
July 5<sup>th</sup> in celebration of the  
4<sup>th</sup> of July.**

## Non-Support Subscribers may purchase Version 6.805.

JOBPOWER Version 6.805 includes numerous enhancements to make a great program even better!

### Operating Systems

This version is compatible and enhanced for operation with Windows®7, Windows® Server 2008 and SBS 2008

### More Accounting/Financial History!

For accounting and financial history, JOBPOWER will start accumulating and keep up to 4 years of history for easy retrieval of data for reporting purposes. Previously just 2 years of history was kept. Payroll will still store 2 years of history.

### Hire Act

The following changes were made to provide companies with the necessary information for reporting 941 information related to the HIRE Act:

- A new checkbox in the option **Add/Revise Employee** to indicate an employee is HIRE Act Qualified.
- A new report 'HIRE Act Report' in Payroll under Tax and Government Reports. It will provide you with quarterly information to use with the 941 Summary to complete your 2010 941 forms.
- Changes to Prepare Payroll to calculate burden based on the new field for HIRE Act in the employee record. This will only affect you if your payroll specs are set to apply burden and use detailed percentages for calculating burden.

### Reports

We have added more selection options in JOBOWER reports. This will give you more information and save you time by providing you with the details you need.

Reports with changes include:

- Vendor List – ability to print for just vendors with current year activity
- Payroll by JobId – added select codes and additional totals
- Quarterly Unemployment – compliance for new state reporting requirements
- Pay & Withholding Summary and Employee Pay Record – counts of employees for Month, Quarter, and Year

### Corrections

Numerous small fixes were made to correct reported issues.

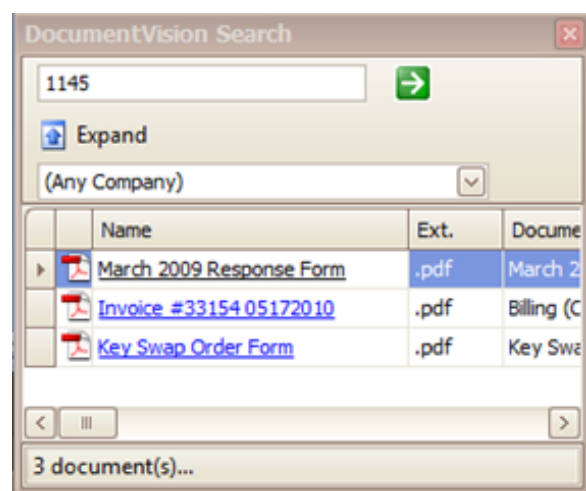
### Version 6.805 System Requirements

This version will **NOT** operate on Windows ME, 98 or earlier Windows® Operating Systems. You must have XP Service pack 3, Vista, SBS 2003, Server 2003 or later to install this update.

### Document Management

Are you tired of trying to find old documents that were printed out of JOBPOWER? JOBPOWER 6.8xx now automatically saves printed forms from JOBPOWER directly into DocumentVision without any extra steps on your part. Print an invoice or application; it is saved by customer and job in DocumentVision. Print a Certified Payroll report, it is automatically saved by job in DocumentVision. Print Subcontracts – saved in DocumentVision by vendor and job. DocumentVision also will allow you to print and track RFIs, Submittals, Change Order Requests and more. In addition, you can store files that were created outside of JOBPOWER and DocumentVision. Files such as job site photos, Excel and Word files, emails and others can all be stored in DocumentVision. Printed contracts can be scanned in so you have electronic copies of all your key business documents in DocumentVision. You may set up reminders in the DocumentVision calendar, track workflow status and more.

The DVSearch Utility lets you pull up saved documents without having to open DocumentVision, just key in a customer number, invoice number or other document number and the associated documents will be displayed. You can just click on the document in the grid below to open it.



If you don't have DocumentVision and are interested, please indicate so on the Response form at the end of the newsletter.❖

# JOBPOWER June 2010 Response Form

Your Name: \_\_\_\_\_ Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Here is my Email Address: \_\_\_\_\_

Please check if any contact information has changed. Your company website: \_\_\_\_\_

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## Version 6.805 - HIRE Act Qualified Employees

\_\_\_ I am a support subscriber and need the features for the HIRE Act for 941 reporting.

## Non-support subscribers

\_\_\_ I need information on purchasing Version 6.805.

## I am interested in DocumentVision

\_\_\_ Please contact me with information and pricing.

## Version 6.900 HIRE Act Qualified Employees

\_\_\_ I am a Support Subscriber and want the Ver. 6.9 for the following features

- \_\_\_ Address on certified payroll
- \_\_\_ Roth 401K withholding on retirement report
- \_\_\_ New CSI MasterFormat 2010
- \_\_\_ W2s and W3 for multiple states
- \_\_\_ Changes to W2s & W3s for the HIRE Act

## Beta Version 7.000

\_\_\_ I might be interested in being a beta test site for Version 7. Please send me more information.

My email address is: \_\_\_\_\_

## Early release for Version 7

\_\_\_ I don't want to be a beta site but do want the new features in Version 7.000 as soon as possible.

List your computer operating system here \_\_\_\_\_

What feature in Version 7 do you want the most? \_\_\_\_\_

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Any other comments or help you need:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Fax this form to: 865-588-5379** or mail to: Applied Computer Systems, Inc.  
302 Westfield Road  
Knoxville, TN 37919